

Constitution

- 1.** The name of the Association (Herein after called 'the association') is **Nuffield Bowling Club.**

2. Aims & Objectives

The aims and objectives of the association shall be:

- 2.1 The association is a recreational and social club for bowling and other sports and pastimes, played in the spirit of good sportsmanship, fellowship and companionship.
- 2.2 To provide a service that will benefit all members of the community.
- 2.3 To provide facilities for the Community of Bolton and surrounding areas in accordance with aims set out at 2.1.
- 2.4 To explore funding opportunities to enable the association to further the aims set out at 2.1 in terms of maintenance and improvement of existing facilities.
- 2.5 To work alongside other agencies to provide recreational and social club facilities as set out at 2.1.

3. Powers

To further objectives, the committee may exercise the following powers:

- 3.1 To levy charges for the services provided by the association.
- 3.2 To set up and operate an account in the name of the association at a bank or building society.
- 3.3 To advertise by any available means.
- 3.4 To hold regular meetings to ensure the association operates effectively.
- 3.5 To pay necessary expenses involved in the running of the service.
- 3.6 To perform any such lawful duties as necessary to the attainment of the above objectives.

4. Membership

- 4.1 Shall be open to all, regardless of ethnicity, nationality, disability, gender, political affiliation or religious beliefs or other such personal diversity to all persons who are interested in promoting the aims and objectives of the association.
- 4.2 Junior membership shall be open to persons under the age of 16 who shall not have the power to vote.

5. Meetings

Committee meetings will be held quarterly with additional meetings called as and when necessary. The members meeting shall be open to any member of the association.

6. (a) The Committee

- 6.1 The committee will be elected at the A.G.M. for a period of twelve months and will carry out the responsibilities given to them at the A.G.M. to the best of their ability.

- 6.2 The management committee shall be made up of at least 5 members with the election of a chairperson, a secretary and a treasurer, to be elected by the members at the A.G.M; failing which, the committee shall elect them from the members of the committee as soon as possible after the AGM.
- 6.3 The committee shall as far as possible, encourage new members to take positions of responsibility within the committee following election to the AGM.
- 6.4 All cheques/withdrawals shall be signed by at least two signatories out of chairperson, treasurer and secretary. Funds belonging to the association shall be applied only in furthering the aims and objectives of the association.
- 6.5 The funds of the association will be paid into an account opened in the name of the association.
- 6.6 The committee will keep proper records of accounts which will be available for inspection by any member or legally entitled body,
- 6.7 A quorum of three will apply for all committee meetings.
- 6.8 The committee in office at the time the constitution is adopted will subscribe to the constitution and sign it in evidence of its adoption.

Clause 6 (b) Trustees

"If Trustees are required for any purpose e.g. to execute a lease of club premises, they shall be appointed, or amended by a simple majority of members attending an A.G.M. or E.G.M. The motion passed at the A.G.M. of 22.2.06 approving and indemnifying the four trustees is hereby retrospectively ratified."

7. Annual General Meeting (AGM)

- 7.1 once each year in the month of February or March, the committee members will convene an AGM for the following purposes:
 - Receive annual report and accounts
 - To elect/re-elect the committee
 - Voting, when necessary, on proposals to amend the constitution and the future development of the association
 - Approving the annual accounts.
- 7.2 The committee will give at least 28 days notice of the AGM in writing to individual members stating the time and place of the meeting. The chairperson (or in his/her absence, the secretary) shall conduct the AGM.
- 7.3 The quorum for the AGM will be 10 members or one tenth of the membership rounded down, whichever is less.

8. General points relating to meetings

- 8.1 When a meeting has been convened by members at an Extraordinary AGM, if a quorum is not present within 30 minutes of the appointed time, the meeting will be cancelled.
- 8.2 Proxy votes are not allowed in any situation.

9. Withdrawal of membership

Membership shall cease if:

- 9.1 A member writes to the secretary a desire to retire or resign from general membership or committee membership. It is hoped that the committee members and in particular the chairperson, secretary and treasurer will give at least a minimum of 28 days notice.

- 9.2 Membership will cease on death.
- 9.3 All cancellation/withdrawal of membership shall be deemed to be effective immediately unless the member of the association has given a period of notice.

10. Finances

- 10.1 Any money raised shall be used to further the aims of the association and for no other purpose. The treasurer will keep proper records of the association finances and will operate the association's bank account.
- 10.2 The association shall decide the signatories to any account set up in the association's name. All bank withdrawals will require a minimum of two signatories from the signatories authorised on the bank/building society mandate.
- 10.3 At least once in each financial year, the accounts of the association will be examined and the correctness ascertained and certified by the appointed auditor. Auditors shall be appointed / reappointed annually at the AGM.

11. Circulation of the constitution

All members have the right to a personal copy of the constitution should they so wish upon written request to the secretary.

12. Dissolution

It the committee decides at any time that on the grounds of expense or otherwise it is necessary or advisable to dissolve the association, it shall call an extraordinary general meeting or use the next available AGM if this is thought more appropriate; 28 days notice will be given to all members.

It the dissolution is confirmed by a simple majority of those present, the committee have the power to dispose of any surplus assets held by or in the name of the association.

Any assets remaining after the satisfaction of any proper debts and liabilities shall be applied towards charitable purpose ideally registered community facilities groups in Bolton, or any charitable purpose in Bolton.

13.Alterations to the constitution.

Any alterations will be subject to:

- (a) The approval by at least 75% of the eligible voting members of the association present at an AGM or EGM (Extraordinary General Meeting).
- (b) All association members should receive the wording of the proposed alteration at least 14 days prior to the AGM or EGM.

This constitution was adopted as the constitution of Nuffield Bowling Club at a public meeting on 26 /2 /2008

At Nuffield House, Lowndes Street, Bolton, by the following:

Signature	Name (Printed)	Date